

Altogether Friends Child Care Center

Date: August 16th, 2018

Subject: Nondiscrimination in Services

To: Parents

- Admissions, the provisions of services, and referrals of clients shall be made without regard to race, color, religious creed, disability, ancestry, age, sex, national origin, English Limited Proficiency (LEP), age or sex.
- Program services shall be made accessible to persons with disabilities through the most practical and economically feasible methods available. These methods include, but are not limited to; equipment redesign, the provision of aids, and the use of alternative service delivery locations. Structural modifications shall be considered only as a last resort among available methods.

Any individual who believes they have been discriminated against may file a complaint of discrimination with:

Altogether Friends Child Care Center Inc
6610 Hasbrook Ave. Bldg #3
Building 3
Philadelphia, PA 19111

Commonwealth of Pennsylvania
DPW Bureau of Equal Opportunity
Southeast Region office
801 Market Street, Suite 5034
Philadelphia, PA 19107

Department of Public Welfare
Room 521, Health and Welfare Building
P.O. Box 2675
Harrisburg, PA 17105-2675

U.S. Department of Health and Human Services
Office for Civil Rights
Suite 372, Public Ledger Building
150 S. Independence Mall West
Philadelphia, PA 19106-9111

Pa Human Relations Commission
Philadelphia Regional Office
110 North 8th Street, Suite 501
Philadelphia, PA 19107

Staff Signature

Date

Parent/Guardian Signature

Date